

# NOTICE OF MEETING

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## SCHOOLS FORUM

**WEDNESDAY, 7 DECEMBER 2016 AT 4.30PM**

**THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL**

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### **Membership**

#### Schools Members

One head teacher representative - nursery phase

Three head teacher representatives - primary phase

Two head teacher representatives - secondary phase

One head teacher representative - special phase

Five academy representatives

Five governors

#### Non School Members

Four Councillors (one from each political party)

One representative from the following organisations:

The Anglican Diocese

The Roman Catholic Diocese

The 16-19 Representative

The Early Years providers (from the private, voluntary and independent sector)

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(NB This agenda should be retained for future reference with the minutes of this meeting).

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

### **A G E N D A**

- 1 Apologies**
- 2 Declarations of Interest**
- 3 Membership Changes.**
- 4 Minutes and matters arising from the previous meeting held on 19 October 2016. (Pages 5 - 10)**

**5 Apprenticeship Levy. (Pages 11 - 12)**

Karen Everitt, HR Business Partner and Kate Brady, Apprenticeship and Work Placement Officer will present the attached briefing note.

**6 Dedicated schools grant budget monitoring report for the second quarter 2016-17. (Pages 13 - 18)**

Purpose.

To inform the Schools Forum of the projected revenue expenditure within the Dedicated Schools Grant (DSG) for the current financial year 2016-17 as at the end of September 2016.

**RECOMMENDED that the Schools Forum:**

- i. Note the forecast year-end budget position for the Dedicated Schools Grant as at the end 30<sup>th</sup> September 2016, together with the associated explanations contained within this report.
- ii. Endorse the increase to the budget for 3&4 year olds in PVI settings and the DSG grant to reflect the increased numbers in the January 2016 Census, as detailed in paragraph 4.13.

**7 Future school funding formula changes. (Pages 19 - 26)**

Purpose.

The main purpose of the report is to inform the Schools Forum of the progress being made towards the implementation of changes to the school revenue funding arrangements for 2017-18 and to seek the necessary approvals at this stage.

**RECOMMENDED that the Schools Forum:**

- a) Agree by phase to the de-delegation of the following budgets for central administration in 2017-18 and note the proposed rates for de-delegation (as shown at paragraph 4.2), which will be finally agreed in January:
  - i. Behaviour Support - Primary Only
- b) Agree the proposed change to the de-delegation of union duties, with de-delegation for the period April 17 to August 17 and the introduction to a traded service arrangement from 1 September 2017; and note the proposed transfer arrangements.
- c) Note the potential impact on the funding arrangements for Secondary Schools of the opening of the University Technical College (due to open in September 2017).
- d) Endorse the high needs place numbers for maintained and academy special schools, resource units and alternative provision (AP) settings for the academic year 2017-18 as set out in the report.

## **8 Any other business**

Members of the public are now permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting or records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.